



## Administrative Recommendation for

(to be completed by principal or head of school)

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The above named student has applied for admission to Millwood School. We would appreciate your completing this form and returning it to Millwood School. This information will be invaluable as we decide if Millwood School is a good match for this student. Your remarks will be kept confidential and will be viewed only by admission and administrative personnel. Thank you for your cooperation and your perspective as we proceed in the admission process.

Please check the appropriate answer and give explanations if your response is "yes" to any of the following questions:

Are there any special strengths or talents of which we should be aware?  yes  no

Are there any special circumstances or problems of which we should be aware?  yes  no

Has this student ever been involved in a serious infraction of school rules?  yes  no

Have modifications been made to this student's academic program to help him/her cope with learning differences?  
 yes  no

Please add any comments, which you think, will help us know this student better.

Your name \_\_\_\_\_

(Please print)

Signature \_\_\_\_\_ Date \_\_\_\_\_

Position \_\_\_\_\_ Phone \_\_\_\_\_

School \_\_\_\_\_

School Address \_\_\_\_\_

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**Kindly return to:**

**Mrs. Janice Jennings  
Millwood School  
15100 Millwood School Lane  
Midlothian, VA 23112  
Phone: 804-639-3200  
Fax: 804-639-6930**