



**Millwood School Summer Program**  
**Registration 2012**  
*Please complete one form per child.*

Student's Full Name	Nickname	Date of Birth	Sex
Address			Home Phone
Chronic Physical Problems/Pertinent Developmental Information/Special Accommodations Needed			
If Child Attends this Program and Another School/Program, Give Name of School/Program			Grade (Fall '12)
<b>PARENT(S)/GUARDIANS</b>			
Father	Place Employed		Business Phone
Home Address		Cell Phone	Home Phone
Mother	Place Employed		Business Phone
Home Address		Cell Phone	Home Phone
Person(s) Agency Having Legal Custody of Child			
Home Address			Home Phone
Business Address			Business Phone
<b>EMERGENCY INFORMATION</b>			
Allergies or Intolerance to Food, Medication, etc., and Action to Take in an Emergency			
Child's Physician			Phone
Two People to Contact if Parent(s) Cannot Be Reached			
1.	Address		Phone
2.	Address		Phone
Person(s) Authorized to Pick Up Child			
Home Address			Home Phone
Business Address			Business Phone

Appropriate papers such as custody papers shall be attached if a parent is not allowed to pick up the child.  
 NOTE: Section 22.1-4.3 of the Code of Virginia states that unless a court order has been issued to the contrary, the noncustodial parent of a student enrolled in a public school or day care must be included, upon the request of such noncustodial parent, as an emergency contact for events occurring during school or day care activities.

**Agreements**

1. The child day care center agrees to notify the parent(s)/guardian(s) whenever the child becomes ill and the parent(s)/guardian(s) will arrange to have the child picked up as soon as possible if so requested by the center.
2. The parent(s)/guardian(s) authorize the child day care center to obtain immediate medical care if any emergency occurs when the parent(s)/guardian(s) cannot be located immediately.\*\*
3. The parent(s)/guardian(s) agree to inform the center within 24 hours or the next business day after his child or any member of the immediate household has developed a reportable communicable disease, as defined by the State Board of Health, except for life threatening diseases which must be reported immediately.

**Signatures**

PARENT(S)/GUARDIAN(S)	DATE
SUMMER PROGRAMS DIRECTOR	DATE
FIRST DAY OF CARE	LAST DAY OF CARE

\*\* If there is an objection to seeking emergency medical care, a statement should be obtained from the parent(s) or guardian(s) that states the objection and the reason for the objection.

**Office Use Only / Identity Verification**

If proof of identity is required and a copy is not kept, please fill out the following.

Place of Birth	Birth Date	Birth Certificate Number	Date Issued
Other Form of Proof		Date Documentation Viewed	Person Viewing Documentation

Date of Notification of Local Law-Enforcement Agency (when required proof of identity is not provided): \_\_\_\_\_  
DATE

Proof of the child’s identity and age may include a certified copy of the child’s birth certificate, birth registration card, notification of birth (hospital, physician or midwife record), passport, copy of the placement agreement or other proof of the child’s identity from a child placing agency (foster care and adoption agencies), record from a public school in Virginia, certification by a principal or his designee of a public school in the U. S. that a certified copy of the child’s birth record was previously presented or copy of the entrustment agreement conferring temporary legal custody of a child to an independent foster parent. Viewing the child’s proof of identity is not necessary when the child attends a public school in Virginia and the center assumes responsibility for the child directly from the school (i.e., after school program) or the center transfers responsibility of the child directly to the school (i.e., before school program). While programs are not required to keep the proof of the child’s identity, documentation of viewing this information must be maintained for each child.

Section 63.2-1809 of the Code of Virginia states that the proof of identity, if reproduced or retained by the child day care program or both, shall be destroyed upon the conclusion of the requisite period of retention. The procedures for the disposal, physical destruction or other disposition of the proof of identity containing social security numbers shall include all reasonable steps to destroy such documents by (i) shredding, (ii) erasing, (iii) otherwise modifying the social security numbers in those records to make them unreadable or indecipherable by any means.

CURRENT MILLWOOD SCHOOL STUDENT? YES / NO

IF “NO,” PLEASE SUBMIT A COPY OF THE STUDENT’S MOST RECENT PHYSICAL EXAMINATION AND IMMUNIZATION RECORD WITH REGISTRATION FORM.

# Course Selection Form

## Dates

Session I: June 18–22  
 Session II: June 25–29  
 Session III: July 2–6\*  
 (Closed on July 4<sup>th</sup>)  
 Session IV: July 9–13  
 Session V: July 16–20  
 Session VI: July 23–27

## Tuition

Half Day: \$145 per session\*  
 Full Day: \$195 per session\*  
 AM Care: \$5 per session  
 PM Care: \$15 per session

(\*Some classes have additional fees.  
 Tuition for Session III is \$115 for half day and \$155 for full day.)

## Optional Afternoon Exploration for Full Day Campers:

### NEW! All Fired Up!

For an extra fee of \$10, full day campers will be able to paint their own original pottery on Mondays with the help of our friends from All Fired Up! Pieces will travel to their studio to be “fired up” in one of their kilns and will return on Friday for the campers to take home. If your child would like to participate in this exploration, simply indicate “yes” on the form below and add an additional \$10 to your total cost per session. Students who do not participate in this exploration will have extra gym or computer lab time.

## Days and Hours

Monday-Friday  
 AM Care: 7:30–8:30 a.m.  
 Half Day: 8:30–11:30 a.m.  
 Full Day: 8:30a.m.–3:30 p.m.  
 PM Care: 3:30–6:00 p.m.

## Daily Schedule

8:30–11:30 a.m.  
*Morning Course of Your Choice*  
 11:30 a.m.–12:00 p.m.  
*Lunch*  
 12:00–3:30 p.m.  
*Afternoon Activities*

Student's Name		Grade Entering			Sex	
COURSE NAME	COURSE FEE	FULL OR HALF DAY	ALL FIRED UP (YES OR NO)	AM CARE (YES OR NO)	PM CARE (YES OR NO)	COST
Session I						\$
Session II						\$
Session III \$115/half day \$155/ full day						\$
Session IV						\$
Session V						\$
Session VI						\$
<b>TOTAL</b>						\$

HOW DID YOU HEAR ABOUT MILLWOOD SCHOOL SUMMER PROGRAMS?

IN THE SPACE BELOW, PLEASE PROVIDE US WITH YOUR EMAIL ADDRESS SO WE CAN SEND YOU A CONFIRMATION EMAIL.