

# Extended Day Program

2011 - 2012

Children may arrive at Millwood School as early as (but not before) 7:00 a.m. and must be picked up *no later than* 6:00 p.m. This program is part of Millwood's commitment to meet family needs by providing structured, professional care in a nurturing environment beyond normal school hours.

The focus of the Extended Day Program is to provide a relaxing, yet constructive, atmosphere for the student who is at school from 7:00 a.m.- 6:00 p.m. Students will receive a nutritious snack in the afternoon, will be assisted with their homework, and will be able to choose among a cadre of activities. Some of the options are: games, puzzles, books, indoor and outdoor recreation, art, and computer.

For parents who have the occasional need to bring their child to school before 8:15 a.m. or must leave their child at school past 3:30 p.m, a Drop-in Service will be offered on a "space available" basis. Advance reservation will be required for this Drop-in Service. It will not be possible for children to just drop in, parents must make these arrangements to ensure proper care. Any student who is not picked up from school by 4:00 p.m. will be taken to Extended Day. Parents will be billed by the school at the end of each month for voluntary or involuntary use of the Extended Day Program.

## Fee Schedule for Extended Day Program

Mornings and Afternoons

M-F, 7:00-8:15 & 3:30-6:00\* \$120.00 / week

Drop-in Service and Mornings Only: \$8.00 for each hour or part hour

Drop-in Service requires an advance reservation.

\*Children must be picked up no later than 6:00 p.m. An additional fee (per child) of \$20.00 will be charged for any pick-up between 6:00 p.m. and 6:15 p.m. There will be a \$40.00 charge (per child) for any pick-up between 6:15p.m. and 6:30 p.m.

## Registration

A fully completed registration form must be on file for regular or occasional use of the Extended Day Program. A registration form is attached for your convenience.

## Billing

Bills are mailed for the previous month's usage of Extended Day.

May 2011